

Village of Harrisville
Dissolution Study Committee Meeting
Meeting #3 – March 21 @ 6:00 p.m. @ the Joint Municipal Building
Minutes

Attendance:

Committee Members - David Parow, John LaDuc, Julie Malbeuf, Autumn Stearne, Gary Williams, Marianne Dicob, Donald Messer, Jessica Jenack, Star Carter (DANC), Carrie Tuttle (DANC)

Public - Kelly Ritz, Mark Ritz, Paul Jackson, Roger LaPlatney, Tom Best, Roger Fuller, Jim Smith, Pamela Miller, Joseph Binion

Guests – Kevin Schwenzfeier (NYSDOS)

1. Presentation #3: DPW and Highway Departments, Water Infrastructure, and Village Street Lighting

- a. S. Carter reviewed the V/Harrisville Dissolution Study PowerPoint Presentation #3. This presentation covered the Village services delivered to residents by the Department of Public Works (DPW) and Water Department; Village Street Lighting; and the Town services delivered by the Highway Department.
- b. A public attendee requested clarification about sidewalk responsibility. Do property owners own the sidewalk if it is not within their property markers? Discussion followed that most property boundaries are actually to the centerline of the road, but individual property deeds may differ. Sidewalks in Harrisville are the responsibility of the property owner. Slide 8 - Clarification has been added regarding the responsibility of homeowners to replace sidewalks. Village DPW will supply the labor to replace sidewalks but the home owner is responsible for the cost of materials. Some limited snow removal is performed by the Village.
- c. Storm water – additional information about the Village storm water system and maintenance was requested by K. Schwenzfeier. Does the DPW clean storm catch basins? Discussion followed that the DPW cleans around the catch basins and will also clean inside them when needed. Slide 6 was added to document DPW responsibility for maintenance of storm water catch basins on Village streets with a map of the storm water system.
- d. Slide 13 – G. Williams noted that the Village boundary is not shown correctly; parcels have been annexed from the Town that are served by the water district. S. Carter confirmed that the most recent municipal boundary data available from the State does not include the annexed parcels, and she corrected the Village boundary for all Study maps.
- e. Street Lighting – a public attendee requested clarification about the DPW's responsibilities regarding Street Lighting. The DPW does not manage or maintain street lights; National Grid manages the lighting through their contract with the Village. The Lighting slides were moved to the end of the presentation with clarification about why Lighting is relevant to dissolution.
- f. The amount of acres mowed by the DPW was removed from Slide 3 due to difficulty determining actual acreage of grass vs. rocks, trees, etc.
- g. C. Tuttle reviewed the project schedule and next steps.

2. Other business: C. Tuttle asked the committee to begin considering a location for the first Public Informational Meeting in July. A venue with more space for attendees is required and the school or fire hall may be options. The Public Informational Meeting needs to be scheduled and confirmed soon, so there will be time to advertise the meeting in the media.

3. Meeting Schedule: Every 3rd Tuesday of the Month

Meeting	Month
#1 Kickoff and Demographics	January 17
#2 What Exists: Municipal Financials	February 21
#3 What Exists: Dept. of Public Works, Water Dept., & Highway Dept.	March 21
#4 What Exists: Fire Department	April 18
#5 What Exists: Municipal Officials & Employees	May 16
#6 Draft Existing Conditions Report	June 20
#7 Public Meeting #1 - Existing Conditions	July 18
#8 Alternatives	August 15
#9 Draft Alternatives Report	September 19
#10 Public Meeting #2 - Alternatives	October 17
#11 Final Dissolution Report and Plan	November 21
#12 Public Hearing (if recommended by committee)	December 19