

**Village of Richville**

**Dissolution Study Committee**

**Meeting #1 – 4/25/16 @ 5:30 p.m. @ the Richville Fire Hall**

**Minutes**

Attendees: Blue Jay Fenlong, Norris Davis, Ann Adams, Jordan Deleel, John Frary, Shelley Prashaw, Martin Hassett, Bonnie Raymo, Harold Jenkins, Jr., Larry Pratt

Consultants: DANC - Star Carter, Carrie Tuttle; NYS Dept. of State - Kevin Schwenzfeier

1. Purpose of the Meeting – to review dissolution process and kick-off study with Committee, Consultant, and NYS Department of State.
  
2. Project Objective – The primary objective of this project is to develop a detailed Dissolution Study with a recommended Dissolution Plan and Alternatives to Dissolution which answers questions that Village of Richville and Town of DeKalb residents have about the dissolution process, impacts of dissolution, and how dissolving would affect residents and local governments. The final report will provide the Village of Richville with a report that includes the following elements: Executive Summary, Introduction, Population Trends, Local Government Tax Rates, Assets & Real Property Information, Operating Budget Summary, Fund Balances & Outstanding Debt, Municipal Program Summaries, and Legal Issue & Impediments. This information will be utilized to determine: 1) Potential Financial Savings; 2) Management Improvements; 3) Service Delivery Changes resulting from a local government re-organization; and 4) Alternatives to Dissolution. These items will be summarized in the Recommendations section of the Plan.
  
3. Project Components & Schedule
  - Committee members were selected by the Village and Town.
  - The Project Schedule outlines the project components and topics that will be covered at each month’s meeting.

<b>Topic</b>	<b>Month</b>
Kick-Off Meeting & Presentation #1: Demographics	April
Village Services, Assets, Personnel, & Budget	May
Draft “What Exists” Report	June
Alternatives Discussion	July

Draft "Alternatives" Report & Prep for Public Meeting	August
Public Meeting	September
Draft Final Dissolution Plan	October
Final Dissolution Plan & Prep for Public Hearing	November
Public Hearing	November
Committee Presents Final Study to Board & Project Closeout	December

4. Future Meeting Schedule

- Committee agreed to meet the 3<sup>rd</sup> Monday of each month at 5:45 p.m.

5. Presentation #1: Demographics and Socioeconomics – S. Carter presented information on the Village of Richville’s history, demographics, and socioeconomics and provided comparisons to other St. Lawrence County Villages and Towns. This information is included in PowerPoint Presentation #1 posted on the Dissolution Committee website at <http://www.danc.org/operations/engineering/village-richville-dissolution-study>