Town of Clifton & Town of Fine

Efficiency/Consolidation Study Committee Meeting

Meeting #3 – 3/25/2015 @ 6:00 p.m. @ the Town of Fine Municipal Building

Minutes

1. Attendees:

   Committee Members – Chuck Hooven, Jerry Cooper, Cory Perrault, Bill Reil, Kelly Smith, Mark Hall, Sherm Craig, Brian Donovan, Roger Folsom (Chris Westbrook absent) Department of State representative Rob Roeckle will be attending.

   Guests – Rob Roeckle (Department of State), Hope Dolan (Town Clerk and resident of the Tow of Fine), Brian Dolan (Town of Fine resident), Tim Nargi (Town of Fine & Clifton resident)

2. Second Topic: Highway Departments Part I
   - Bill Dashnaw presented a PowerPoint Presentation on the Highway Departments that focused on the services that are provided to each Town and how they are delivered. Highway financial information will be discussed at the April meeting.
   - The Committee provided feedback on information provided in the presentation. An updated PowerPoint Presentation will be posted on the website incorporating feedback from the meeting.

3. Department of State Q&A
   - Rob Roeckle from the Department of State attended the meeting and answered questions regarding the consolidation process. A summary of the questions and answers follows:
     i. One Committee member asked for clarification on the process of consolidation. R. Roeckle responded that an implementation plan would be put in place first by the Town Boards, and then there would be a joint meeting and referendum on the consolidation. The plan would outline the process, timeline, and task that would be completed to move to consolidation. Since the plan is approved by both Towns it is in effect a contractual agreement.
     ii. The question was asked about the board composition post-consolidation. R. Roeckle responded that a new board would be elected for the newly formed Town.

iii. One Committee member questioned whether there is a guarantee that any given Town employee would have a job post consolidation. R. Roeckle explained that it would be up to the Towns to negotiate how they will consolidate and what would happen with employees. He also mentioned that there is some pending litigation regarding contractual employees in another municipality that is going through a consolidation process.

- C. Tuttle mentioned that the Committee is welcome to submit any questions they may have by email outside of the monthly meetings and she will forward them to the Department of State.

4. An updated meeting schedule was presented. C. Tuttle explained that the schedule may be adjusted to accommodate topics that may take longer than 1 meeting to cover.

Kick Off Meeting	January 28, 2015
Demographics & Taxes	February 25, 2015
Services Provided: Highway Departments Part I	March 25, 2015
Services Provided: Highway Departments Part II	April 22, 2015
Services Provided: Fire Departments	May 27, 2015
Services Provided: Other – Library, Arena, Golf Course, Dog Control, Court, etc.	June 24, 2015
Services Provided: Water/Sewer	July 22, 2015
Personnel & Personnel Functions	August 26, 2015
Budgets/Financials	September 23, 2015
Draft "Existing Conditions/What Exist" Report &	Oct. 2015 – Dec. 2015
Informational Meeting #1	January 2016
Evaluation of Alternatives	Feb. 2016 – June 2016
Public Informational Meeting #2	July 2016
Recommendations & Final Report	August 2016
Public Information Meeting/Hearing	September 2016