

LOCAL LAW NO. 2 OF 1956

A local law enumerating Rules and Regulations for the Administration of the St. Lawrence County Self-Insurance Plan.

Be it enacted by the Board of Supervisors of the County of St. Lawrence as follows:

Section 1. Rules and Regulations for the administration of the St. Lawrence County Self-Insurance Plan are hereby promulgated.

A. PARTICIPATION

In addition to the county, participation in the St. Lawrence County Self-Insurance Plan shall be available to:

Cities
Towns
Villages
School Districts

B. ENTRY AND WITHDRAWAL

Participants and other than those in the plan at the time of its adoption, shall be admitted as of January first following the date of application for participation; provided, however, that a certified copy of a resolution of the governing body of the applicant shall be filed with the administrator by the preceding July first.

A participant may withdraw from the plan effective at the end of a fiscal year, by filing with the administrator by the preceding July first notice of such withdrawal. The assessment percentage for such participant shown in the last annual estimate and apportionment of costs shall be applied to the amount of the plan's outstanding liabilities at the date of withdrawal, to produce the amount payable by the participant.

The amount payable by a participant upon withdrawal shall be collected in full, or in such installments and at such dates as the Board of Supervisors may determine.

C. APPORTIONMENT OF COSTS

The annual estimate of expenses shall be apportioned among the participants in the proportion that the full valuation of each participant bears to the aggregate full valuation of all the participants.

D. PAYMENTS BY PARTICIPANTS

Each participant, except Towns and Cities, shall pay the County Treasurer within thirty days after the commencement of its fiscal year the amount billed as its share of the annual estimate of the plan.

The amount due from each Town and City participating shall be included in the next succeeding tax levy against property taxable by the participant responsible therefor.

E. RESERVE

A reserve of \$50,000.00 is hereby established for the plan. Any balance in the contributed reserve of the mutual plan, after repayment of advances made prior to December 31, 1956, shall be transferred to the reserve hereby established.

The difference between the maximum amount hereby established and the balance transferred from the contributed reserve of the mutual plan shall be accumulated by including equal portions of such amount in each annual estimate. The first installment shall be included in the annual estimate for 1958.

F. MEDICAL EXAMINATION OF EMPLOYEES

The administrator shall submit to the Board of Supervisors a list of positions of employment for which medical examinations shall be required together with medical standards for each position. Each participant shall require an employee appointed to a position on such list to have a medical examination prior to employment, except in an emergency; in which event, a medical examination shall be made as soon after the date of employment as is practical.

Reports of medical examinations shall be filed with the administrator, and the cost of such examinations shall be an expense of the plan.

G. REPORTS BY PARTICIPANTS

Each participant shall report all injuries to the Workmen's Compensation Board pursuant to the Workmen's Compensation Law and copies thereof shall be filed at the same time with the administrator.

Such other reports as may be requested by the administrator shall be filed promptly by participants.

Forms for reports to be filed by participants pursuant to this subdivision shall be furnished by and be an expense of the plan.

The administrator shall report to the Board of Supervisors failure of a participant to file required reports and the Board of Supervisors may take such action as it deems proper, as provided herein.

H. COOPERATION BY PARTICIPANTS

Participants in the plan shall cooperate with the administrator by promptly filing all required reports, by aiding in the investigation of claims, by developing and enforcing safety programs and by furnishing any additional aid or information that may be required to carry out the provisions and the intent of the Workmen's Compensation Law.

I. PENALTIES

For any violation of the provisions of the foregoing section or of the requirements of the Workmen's Compensation Law the Workmen's Compensation Committee may charge a penalty against any participant which shall not exceed One Hundred Dollars (\$100.00) or the Board of Supervisors may upon resolution by a majority vote of the members present and voting upon roll call charge a penalty in excess of One Hundred Dollars (\$100.00) or expel such member from the plan.

J. CATASTROPHE INSURANCE

The Committee, subject to the approval of the Board of Supervisors, may purchase excess or catastrophe insurance, the cost of which shall be an administrative expense of the plan.

Section 2. This Local Law shall take effect January 1, 1957; except that subdivision C of section 1 shall take effect August 1, 1956.

