

Village of Hermon
Dissolution Study Committee
Meeting Minutes 3/26/2015

Attendees: Cathy Race, Dave Doiron, Jane Doiron, Sheri Smith, Tracey Woodrow, Jeff Foster, Nate Young, Lee Carvel, Tim Burley (C2AE)

1. Patti Pastella (DANC Water Quality Division Manager) provided a presentation on a proposal from DANC to provide contract operations for the Village's water and wastewater treatment systems. Contract operation is an alternative that is being considered as part of the Dissolution Study. A copy of a proposal was provided to committee members. DANC includes additional value added services in their base contract such as GIS mapping access with no hosting fee, and also a Computerized Maintenance Management System (CMMS) to track routine preventative maintenance tasks and regulatory requirements. Call-outs for non-routine repairs would be charged as additional services in accordance with the rates provided in the contract.
 - a. Question was asked if contract operations could be done for water but not for sewer. P. Pastella answered that it's possible to contract for one service but not the other (i.e., water but not sewer for example).

2. Review Alternatives/Options Assessment Report –
 - a. Committee reviewed Alternatives/Option report and discussed that the report presents a conservative base case scenario case for dissolution. There may be some efficiencies gained by consolidating clerk and public works functions; however, it's anticipated that the costs will likely remain the same and just transfer to the Town. Expenses for public works and clerk functions would be paid by the entire Town and not the Village residents. These expenses are minimal and will not result in a change that will be noticeable to either Village or Town taxpayers.
 - b. T. Burley provided an overview of the water/sewer alternatives and explained that new districts would be established by the Town that encompasses the customers that are presently served.
 - c. The Committee recommended that a paragraph be added to the Alternatives/Options Report to clarify that the Town doesn't have to create a lighting district. If a lighting district were created nothing would change in terms of Village taxes. If a district weren't created then the cost of lighting would be spread amongst all tax payers in the Town and Village of Hermon. C. Tuttle will update the report to include this information.
 - d. Committee requested that example tax bills be added showing change in Town tax inside and outside Village to alternatives; and that some actual tax bills be shown.

- e. Committee requested formula be added to Page 6 of report.
 - f. Committee requested that there be additional clarification added to the report that regardless of what happens with Village dissolution, water and sewer costs will only be paid by those residents that receive service.
 - g. The Committee requested that a table be added to the report that shows the impact for various property assessments along with the current taxes and savings that would be achieved with dissolution.
3. The Committee discussed the following in preparation for Informational Meeting #1:
- a. Target May 14th at 6:00 p.m. at Town Hall. C. Tuttle to confirm with R. Roeckle for availability
 - b. C. Tuttle will draft press release a couple weeks ahead of time and reference website.
 - c. Cathy Race will welcome attendees, introduce committee and explain purpose of meeting.
 - d. C. Tuttle and T. Burley will provide a PowerPoint Presentation to cover information compiled by the Committee thus far in the process.
 - e. C. Tuttle will reach out to R. Roeckle with DOS to see if he would be willing to provide an overview of the dissolution process at the Public Meeting.
 - f. After presentation, there will be a question and answer period.
 - g. C. Tuttle will provide full size drawings to leave with Jane Doiron and handouts of presentation for attendees
4. There may be some conflicts for the regularly scheduled May and June meetings. Committee will discuss future meeting schedule at April meeting.